

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING  
HELD ON WEDNESDAY, JULY 8, 2020 AT 5:30 P.M. IN THE CITY COUNCIL  
CHAMBERS**

**MAYOR:** Louie A. Trujillo

**COUNCILORS:** David G. Romero  
Joseph P. Baca  
Michael L. Montoya  
David A. Ulibarri, Jr.

**ALSO PRESENT:** William Taylor, City Manager  
Casandra Fresquez, City Clerk  
Scott Aaron, City Attorney  
David T. Bibb III, Chief of Police

**CALL TO ORDER**

The meeting was called to order by Mayor Trujillo at 5:30 PM.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Councilor Baca asked for a moment of silence to always make the best decisions for the benefit of the community and citizens.

**APPROVAL OF AGENDA**

Mayor Trujillo requested to make a motion to remove item 1 under Mayor's appointments/reports and for that to be placed on next week's meeting. City Clerk Casandra Fresquez advised another recommendation to remove item 7 under discussion items, due to the item already being addressed.

Councilor Romero asked if City Attorney Scott Aaron could explain the reason for removing discussion item 7.

City Attorney Scott Aaron advised discussion item 7 was removed from the agenda because it was no longer an option for the City.

Councilor Romero made a motion to approve the agenda with the removal of both items that were previously stated. Councilor Ulibarri, Jr., seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

Joseph P. Baca	Yes	David A. Ulibarri, Jr.	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Casandra Fresquez advised that the motion carried.

Discussion took place regarding the story that was written in the Las Vegas Daily Optic regarding the firing and appointment of the Police Chief.

### **MAYOR'S RECOGNITIONS/PROCLAMATIONS**

Mayor and Council recognized Police Chief David Bibb III for his service with the City of Las Vegas Police Department.

Councilor Romero thanked Police Chief Bibb for all he's done.

City Manager William Taylor introduced two new employees, Code Enforcement Supervisor Steve Gilvarry and Community Liaison Loretta Abreu Martin.

### **APPROVAL OF MINUTES**

Councilor Romero made a motion to approve the minutes for the June 10 and June 17, 2020 meetings. Councilor Montoya seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Michael L. Montoya	Yes
Joseph P. Baca	Yes	David G. Romero	Yes

City Clerk Casandra Fresquez advised that the motion carried.

## **PUBLIC INPUT**

City Clerk Fresquez advised she did not receive any public input for the meeting.

## **PRESENTATIONS**

Community Development Director Bill Hendrickson and Liza Miller from Architectural Research Consultants gave a final update regarding the Comprehensive Master Plan for the City of Las Vegas.

Discussion and questions took place regarding what the main concern was from the community, the types of businesses the community would want in Las Vegas, and trusting the current City government.

Parks and Recreation Director Stephen Aragon gave an update regarding the reduced hours of operations and possibly further reducing the hours. Parks and Recreation Director Aragon advised the new set-up at the recreation center to comply with COVID-19 guidelines.

Discussion took place regarding Governor Lujan Grisham's fourteen day evaluation and the possibility of her closing certain things down again if the number of cases don't decrease, in which there has been an increase in cases and also the possibility of solar lighting at the recreation center to help with costs.

## **DISCUSSION ITEMS**

1. Resolution No. 20-36 A resolution to extend City Contracts until a budget is finalized.

City Manager William Taylor advised since DFA extended the due date for the budget, there are contracts that need funding..

Discussion took place regarding what contracts needed to be extended, such as Samaritan House and MainStreet, which would be done on a month to month basis.

City Manager Taylor advised the resolution reads, "at the discretion of the City Manager" so he would decide what contracts would be extended.

Councilor Romero asked City Attorney Scott Aaron to look into language stated in contracts that wouldn't allow for an automatic renewal of a prorated contract.

The governing body agreed to place the item as a consent agenda item.

2. Biennial Memorandum of Understanding (MOU) and Resolution 20-32 supporting a Public-Private Economic Development Project with New Mexico MainStreet and MainStreet de Las Vegas.

Community Development Director Bill Hendrickson advised in order to keep MainStreet going they must move forward with the MOU and resolution and then submit it for approval.

Councilor Romero asked about the contract in place with MainStreet.

Community Development Director Hendrickson advised the contract with MainStreet is only local, whereas the MOU and resolution focus on the local MainStreet and State MainStreet but the MOU will provide funding to the local organization.

The governing body agreed to place the item as a consent agenda item.

3. Resolution 20-38 A Resolution to support the application by Las Vegas Business First Alliance for a federal economic development grant for Fiscal year 2021.

Community Development Director Bill Hendrickson advised Lodgers Tax and LV First are working on a grant through the EDA Federal Economic Development Administration as part of the CARES act for promotions and tourism.

Community Development Director Hendrickson advised its an 80/20 split if approved and requires that the City be the fiscal agent of federal monies.

Discussion took place regarding the guidelines for the EDA CARES act and how monies from the past would tie into covid related funding.

Councilor Romero asked for this item to be placed as a separate business item.

4. Award RFP 2020-11 portable flame ionization survey for the gas division to Heath Consultants.

Utilities Director Maria Gilvarry and Gas Superintendent Jude Herrera advised there were two respondents and were evaluated by a group from the gas division as well as project management.

Utilities Director Gilvarry advised Heath was ranked higher between the two, which was based on their qualifications and experience and advised Heath has been under contract with them for decades.

Gas Superintendent Herrera advised having to do a leak survey throughout the distribution and transmission line annually and have had a lot of success with Heath in the past. Gas Superintendent Herrera advised when he first started they would find quite a few underground leaks and now they are finding fewer leaks.

Utilities Director Gilvarry advised the annual inspections are state required and is budgeted every year.

Discussion took place regarding the percentage of gas lossage per year, and it being higher this year due to a private contractor hitting a transmission line and how much money was spent last year.

The governing body agreed to place the item as a consent agenda item.

5. Award RFP 2020-12 for on call services for maintenance and emergency repairs to the City's natural gas transmission lines to DUB-L-EE Construction.

Utilities Director Maria Gilvarry advised DUB-L-EE was the only bidder, and advised when the transmission was hit they showed up to perform the repairs. Utilities Director Gilvarry advised having them under contract would allow them to make repairs rapidly.

Mayor Trujillo asked if they were local.

Gas Superintendent Herrera advised they are out of Albuquerque.

Utilities Director Gilvarry advised they were evaluated by a group from the gas division as well as project management and was based on their experience, qualifications and capability.

Discussion took place regarding if City staff was qualified to repair leaks and having welders for distribution leaks but not transmission leaks.

Councilor Montoya asked how many times DUB-L-EE was used last year.

Gas Superintendent Herrera advised roughly two times.

Discussion took place regarding the replacement of PVC lines with polyethene and steel.

The governing body agreed to place the item as a consent agenda item.

#### 6. Resolution No. 20-33 Annual open meetings resolution.

City Clerk Casandra Fresquez advised the reason for bringing the open meetings resolution back was the Mayor and the majority of the council wished to make changes to the meetings. City Clerk Fresquez advised currently there is a work session and a regular meeting and council wanted to see two regular meetings.

City Clerk Fresquez went over what was crossed out on the previous open meetings resolution and what was added to the current resolution.

A lengthy discussion took place regarding City staff having more time to prepare items for council meetings, what week would be best for council meetings and at what time.

Councilor Montoya asked if all the boards and committees were meeting at their scheduled times based on the resolution.

City Manager Taylor advised that most are meeting at their scheduled time but some are not up and running.

City Clerk Fresquez advised that the boards and committees are listed on the resolution to avoid having to pay for advertisement each time they meet.

City Clerk Fresquez suggested they could remove the boards and committees from the resolution if council wished to.

Councilor Romero asked for this item to be placed as a separate business item.

City Attorney Scott Aaron suggested to look at the calendar to see when holidays are and then choose what weeks to have the meetings.

Councilor Romero asked for City Clerk Fresquez opinion on what weeks she thought would work best.

City Clerk Fresquez advised the second and fourth week.

**EXECUTIVE SESSION**

Councilor Romero made a motion to convene into executive session for the purpose of discussing personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Joseph P. Baca	No	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Casandra Fresquez advised that the motion carried.

Councilor Baca left at 7:15 pm and did not stay for executive session.

Councilor Romero made a motion to exit executive session for the purpose of discussing matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978, and advised only those matters were discussed. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	Joseph P. Baca	Absent

City Clerk Casandra Fresquez advised that the motion carried.

Councilor Montoya made a motion to reconvene into regular session. Councilor Ulibarri, Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Joseph P. Baca	Absent	David A. Ulibarri, Jr.	Yes

City Clerk Casandra Fresquez advised that the motion carried.

**ADJOURN**

Councilor Ulibarri, Jr., made a motion to adjourn. Councilor Montoya seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Michael L. Montoya	Yes	Joseph P. Baca	Absent

City Clerk Casandra Fresquez advised that the motion carried.



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Mayor Louie A. Trujillo

ATTEST:



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Casandra Fresquez, City Clerk